

Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Area of review	Schedule of meetings/visits during 2016/17		
	June	July	August
Development of a revised Council Tax Support Scheme		Initial briefing and agreeing terms of reference. SB 25/07/16 @ 10 am	
Safeguarding issues linked to the night time economy.			
Reducing repeat customer contacts			
Briefings	Scrutiny Board Terms of Reference and Sources of Work SB 27/06/16 @ 10 am		
Recommendation Tracking		Universal Credit SB 25/07/16 @ 10 am	
Performance Monitoring			

Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Areas of review	Schedule of meetings/visits during 2016/17		
	September	October	November
Development of a revised Council Tax Support Scheme	Session 2 on the inquiry WG – 19/09/16 @ 1.30 pm Session 3 of the inquiry WG – 28/09/16 @ 1 pm	Session 4 of the inquiry WG – 4/10/16 @ 10 am Session 5 of the inquiry WG – 18/10/16 @ 1.30 pm	Agree final report SB 07/11/16 @ 10 am
Safeguarding issues linked to the night time economy.		Overview of actions taken within Taxi and Private Hire Licensing and Entertainment Licensing. SB 10/10/16 @ 10 am	
Reducing repeat customer contacts		Scoping terms of reference WG – 6/10/16 @ 2pm	Agree terms of reference and introductory session SB 7/11/16 @ 10 am
Briefings	Future changes to the Leeds Advice Consortium. SB 12/09/16 @ 10 am		The roll out of Community Hubs SB 7/11/16 @ 10 am
Budget & Policy Framework/pre-decision Scrutiny			
Recommendation Tracking	Migration in Leeds SB 12/09/16 @ 10 am Development of Community Committees SB 12/09/16 @ 10 am	Development of Community Hubs SB 10/10/16 @ 10 am	
Performance Monitoring	Performance Update SB 12/09/16 @ 10 am		

Key: SB – Scrutiny Board (Citizens and Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Area of review	Schedule of meetings/visits during 2016/17		
	December	January	February
Reducing repeat customer contacts			
Briefings			
Budget & Policy Framework/pre-decision Scrutiny		2017/18 Initial Budget Proposals SB 09/01/17 @ 10 am	
Recommendation Tracking			Universal Credit SB 13/02/17 @ 10 am
Performance Monitoring		Performance Update SB 09/01/17 @ 10 am	

Key: SB – Scrutiny Board (Citizens and Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Citizens and Communities) Work Schedule for 2016/2017 Municipal Year

Area of review	Schedule of meetings/visits during 2016/17		
	March	April	May
Reducing repeat customer contacts			
Briefings			
Budget & Policy Framework/pre-decision Scrutiny			
Recommendation Tracking	Migration in Leeds SB 13/3/17 @ 10 am Development of Community Committees SB 13/3/17 @ 10 am		
Performance Monitoring			

Key: SB – Scrutiny Board (Citizens and Communities) Meeting

WG – Working Group Meeting